



## Job Description

<b>Job Title:</b>	<b>COFFEE SHOP / CAFÉ SUPERVISOR</b>
<b>Location:</b>	High Park Family Hub, Drumcondra, Dublin 9
<b>Department:</b>	High Park Family Hub
<b>Responsible to:</b>	Chef
<b>Terms:</b>	Fixed term (Part-time - 10 Hours per week) Hours may change with the expansion of the service
<b>Job Purpose:</b>	To ensure the seamless running of the Cafe in the most efficient and effective manner delivering the highest possible standards of service, whilst being pro-active in maintaining and/or improving turnover and profitability. To be responsible for managing the day-to-day café operations, maintaining high standards and conditions, and fostering a positive environment, which provides consistent fast, efficient, and friendly service ensuring a Total Quality Experience for both our customers and team members.
<b>Core Duties &amp; Responsibilities:</b>	<ul style="list-style-type: none"> <li>➤ Provide service to customers in a professional and courteous manner</li> <li>➤ Make coffee/tea using specialised equipment provided.</li> <li>➤ Work closely with the Chef to ensure a seamless operation</li> <li>➤ Assist with food preparation.</li> <li>➤ Keep service counter clean and fully stocked</li> <li>➤ Operating the till as required</li> <li>➤ Use the dishwasher and wash up as necessary</li> <li>➤ Assist in the clearing and cleaning of tables</li> <li>➤ Protect the health, safety and well being of our guests and colleagues</li> <li>➤ Potential to develop a motivated and high performing team committed to delivering clear goals as service develops</li> <li>➤ Any other duties that may be assigned from time to time</li> </ul>
<b>Person Specification:</b>	<ul style="list-style-type: none"> <li>➤ 2 Years' experience working in a deli or kitchen/chef environment</li> <li>➤ Barista skills</li> <li>➤ Have HACCP training</li> <li>➤ Friendly and professional approach to customers</li> <li>➤ Demonstrates strong team working skills</li> <li>➤ Ability to work in a fast paced environment</li> <li>➤ An advanced level of English</li> <li>➤ Ambition to provide a consistent quality service</li> <li>➤ Garda Vetting will be required as part of the recruitment process</li> </ul>