



## Job Description

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<b>Job Title:</b>	<b>Chef</b>
<b>Location:</b>	High Park Family Hub, Drumcondra, Dublin 9
<b>Department:</b>	Kitchen
<b>Responsible to:</b>	Homeless Service Manager
<b>Terms:</b>	25 hours (Monday to Friday)
<b>Job Purpose:</b>	The preparation and service of meals at the Family Hub
<b>Core Duties &amp; Responsibilities:</b>	<ul style="list-style-type: none"> <li>➤ Requisitioning of all foodstuffs and materials for the kitchen</li> <li>➤ Preparation, cooking and servicing meals</li> <li>➤ Scheduling, rotation and allocation of foodstuffs</li> <li>➤ Kitchen management including hygiene control and safety procedures, including HACCP</li> <li>➤ Training, supervision and development of kitchen personnel</li> <li>➤ Ensuring the highest level of cleanliness is maintained at all times</li> <li>➤ Controlling a budget and keeping accurate records</li> <li>➤ Any other duties that may be assigned from time to time</li> </ul>
<b>Person Specification:</b>	<ul style="list-style-type: none"> <li>➤ A minimum of 2 years experience in a similar position</li> <li>➤ Experience of menu planning, portion control and food ordering</li> <li>➤ Knowledge and experience of hygiene control (HACCP Procedures)</li> <li>➤ A focus on minimising waste and delivering value for money</li> </ul>