


Job Description	
Job Title	Project Worker (AMCP)
Department	Community / Youth Development - Ard Mor Community Project
Terms	16 Hours per week (December – August 2017 - 9 Month contract)
Responsible to:	AMCP Service Coordinator
Job Purpose	<p>The project worker is responsible for the development and implementation of out of school support programmes for young people aged 7-12. Additionally, working in collaboration with the project coordinator, the role will involve supporting the delivery of a comprehensive needs led, outcome-focused wraparound service for Ard Mor and the wider community..</p>
Core Duties & responsibilities	<ul style="list-style-type: none"> • Develop & implement the provision of a quality afterschool service and the introduction of integrated initiatives which are responsive to children and young people's needs • Engage with children and young people and work to develop programmes for intervention and discussion, particularly group activities and group work programmes as per the remit of the Ard Mor Community Project • Focus on capacity building for children and young people to encourage them to shape and participate in the development of service design • Support children and young people with additional needs and/or vulnerabilities in all service provision and programmes • To work in accordance with the values, principles and philosophy of the Ard Mor Community Project. • Act as a resource person as necessary, to families of young people in the service and in collaboration with the service team • Participate in a culture of collaborative, integrated practice across all programmes of the service • Engage in the ongoing development of links between supportive agencies • Document and oversee the monitoring and evaluation of activities and programmes • Support service coordinator in the development and review of policies and procedures with the collection of data in line with reporting requirements • Adhere to all health and safety standards to ensure all reasonable measures to safeguard the health, safety & welfare

	<p>of young people attending the service are in place</p> <ul style="list-style-type: none"> • Participate in and avail of training and continuous professional development • Work as part of the staff team of the Ard Mor Project. This will involve participating in planning sessions, meetings, reviews and helping with the running of the service in a collaborative way • To carry out personal responsibility for compliance with child protection obligations and documented in the Respond! Policy and procedures and “Children First” • To liaise with parents individually and to attend group meetings when requested in relation to the development of children and young people
Person Specification	<ul style="list-style-type: none"> • Ability to build and maintain effective relationships with young people • Good interpersonal skills, including ability to liaise with a wide range of contacts and build and maintain effective working relationships • Excellent standards of accuracy and attention to detail • Ability to be proactive, use own initiative and work effectively within a pressurised environment • Positive and flexible approach to working as part of a team • Good written communications skills, including ability to draft summary information and correspondence, good report writing skills • Good computer skills, including Word, Excel, Internet, PowerPoint and Social Media
Professional Qualifications and Experience:	<ul style="list-style-type: none"> • Education to National Diploma or Degree standard preferably in Youth / Community Work, Social Care or relevant field (note: candidates with exceptional, relevant work experience may also be considered in lieu of degree qualifications) • Experience of engaging with target group • A minimum of 2 years’ experience working in a community focused youth work/early childhood/family support setting • Relevant paid or voluntary, experience working with young people • Experience of working with ethnically diverse young people