



## Job Description

<b>Job Title:</b>	<b>Night Contact Worker</b>
<b>Location:</b>	Suamhneas Family Hub ( Limerick )
<b>Department:</b>	Special Projects
<b>Responsible to:</b>	Centre Manager
<b>Job Purpose</b>	The role of the Night Contact Worker is to ensure the efficient operation of the service while on duty and to provide support to the families living in the service
<b>Terms:</b>	Fixed-term full-time (Flexible Mon to Sun)
<b>Core Duties &amp; Responsibilities:</b>	<ul style="list-style-type: none"> <li>➤ To provide a range of support and interventions to families</li> <li>➤ Complete accurate written records and/or reports where appropriate</li> <li>➤ Update when appropriate the Pathway Accommodation &amp; Support System (PASS)</li> <li>➤ To maintain a safe and healthy living environment</li> <li>➤ Respond to all residents safety and security related incidents, ensuring correct service procedures are followed, record and report such incidents as appropriate</li> <li>➤ Adhere to professional boundaries and work in a professional manner at all times</li> <li>➤ Attend and participate in team meetings and continuous professional development</li> <li>➤ Ensure the environment is maintained to high standards at all times</li> <li>➤ Any other duties as designated by the Manager or Team Leader</li> </ul>

<b>Person Specification:</b>	<ul style="list-style-type: none"><li>➤ Relevant experience in a social care setting</li><li>➤ An understanding of the nature of homelessness and the needs of homeless families</li><li>➤ First aid, ASIST, manual handling, fire warden and lone working certificates advantageous.</li><li>➤ A working knowledge and understanding of Child Protection</li><li>➤ The ability to treat service users in a non-judgmental and respectful manner</li><li>➤ Adhere to professional boundaries and work in a professional manner at all times</li><li>➤ Good oral and written communication skills</li><li>➤ Strong interpersonal and teamwork skills</li><li>➤ Highly motivated, reliable and flexible</li><li>➤ Garda Vetting will be conducted on an ongoing basis</li><li>➤ Ability to demonstrate the skills required to work in the area of homelessness</li></ul>
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