



***Early Years Manager***  
***Acorns Lisduggan, Waterford (39 hours per week)***

**Job Purpose:** This position will focus on the development, management, delivery and review of services and lead a team of dedicated staff

**Responsibilities:**

To provide oversight to standards and work within policy framework and legislation.

To undertake the duties of the designated person for the service under the Children's First. National Guidelines for the Protection and Welfare of Children.

To oversee the implementation of the National Quality and Curriculum Frameworks, Síolta and Aistear.

To promote quality practices in line with the pre-school regulations

To manage and develop the service appropriate to the needs of the community and ensure that quality and sustainability are central to the practice.

To foster a culture of reflective practice and continuous development.

To contribute to the development of models, strategies, practice and procedures of Respond work with children and families.

To prepare reports as required in relation to the work in your area of responsibility.

To facilitate team meetings and also liaise with members of the management team

**Qualifications/Experience**

Third Level qualification (Degree) Desirable, Level 7 in Early Care and Education is essential

A minimum of 2 years post qualification experience in a management role

Strong understanding and experience in Early Childhood care

Experience of implementing the suite of Pobal funding programmes

Experience of financial management and budgeting

Proficient in Microsoft Office

To apply for the above role please send C.V. and covering letter to [recruit@respond.ie](mailto:recruit@respond.ie) before close of business 25<sup>th</sup> June 2021